

MOZANO SENIOR HIGH SCHOOL

CONSENT AND UNDERTAKING FORM FOR EDUCATIONAL TABLET (SM1) USE

2025 – YEAR (V1)

Purpose: This form must be read, understood, and signed by both the student and their parent/guardian before SM1 – Student Mate One (government-provided tablet) is issued. The tablet is intended solely to enhance teaching and learning in line with the Ministry of Education's Ghana SMART Schools Project.

SECTION A: DECLARATION OF UNDERSTANDING

By signing this document, we, the Student and Parent/Guardian, acknowledge that we have read, understood and agree to abide by the following terms and conditions governing the use of the school tablet:

1. Government Property

The tablet is and remains the property of the Government of Ghana. It is issued to the student on loan for the duration of their studies at Mozano Senior High School and must be returned upon completion or withdrawal.

2. Educational Use Only

The tablet is intended for educational use only, including access to:

- <https://curriculumresources.edu.gh>
- <https://mozanoshs.org>
- <https://portal.mozanoshs.org>
- <https://elearning.mozanoshs.org>

and any other approved or recommended learning platforms for curriculum research and official assessments.

3. Acceptable Use Policy (Prohibited Activities)

To ensure a safe learning environment, the student must not:

- a. Access, record, or share inappropriate, illegal, or obscene content (including nude pictures and videos).
- b. Engage in cyberbullying, harassment, or any form of online misconduct.
- c. Access social media, listen to music, or watch movies for **non-educational purposes** unless part of a teacher-approved activity.
- d. Use the tablet to cheat during assessments.

- e. Attempt to bypass the school's security filters or install unauthorized software.
- f. Share login credentials or the physical device with other students.

4. Security, Care, and Responsibility

The student is responsible for the proper care and safekeeping of the tablet. The student agrees to:

- a. Keep the tablet in its protective bag when not in use.
- b. Charge the device properly and avoid overcharging the battery.
- c. Keep the device clean, away from food/drinks, and in a well-ventilated area.
- d. Keep passwords confidential and report any loss, theft, or damage to school authorities immediately.

5. Privacy and Monitoring

We understand that the tablet is subject to monitoring, filtering, and tracking by school authorities. The device can be inspected or remotely shut down at any time in case of a serious policy breach.

6. Device Return and Financial Liability

- a. The tablet and all accessories must be handed back to the school upon completion of final-year examinations, or if the student transfers/withdraws from the school.
- b. Failure to return the tablet, or damage caused by negligence/misuse, will result in the student/parent being surcharged the full replacement cost of the device at the current market rate.
- c. The school reserves the right to withhold the student's certificate until the tablet is returned or the full cost is paid.

SECTION B: COMMITMENTS

Student's Commitment:

I understand the rules and responsibilities stated above. I agree to use the tablet responsibly. I accept that any violation of this policy may lead to disciplinary action, including confiscation of the tablet, suspension, or other sanctions determined by the school.

Parent/Guardian's Commitment:

I have reviewed this policy with my child. I support Mozano Senior High School in enforcing these guidelines. I acknowledge my role in ensuring my child uses the device responsibly and understand that I may be held financially liable for loss or damage caused by my child's negligence.

SECTION C: SIGNATURES**Student Details:**

Student ID:

You can retrieve your Student ID by visiting <https://mozanoshs.org/blog>, where you will find the steps for retrieving it. Also look out for information on how to access SIS.

Name:

Class: House:

Signature: Date:

Parent/Guardian Details:

Name:.....

Contact Number:

Signature: Date:

SECTION D: FOR SCHOOL USE ONLY

(To be completed by the designated school official after verifying the signed form)

Tablet Details:

Serial Number:

Issuing Officer:

This tablet has been issued to the above-named student upon receipt of a duly signed consent form.

Name:

Designation:

Signature: Date of Issue: